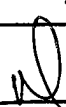


TRANSMITTAL SLIP		14 AUG 1986
TO: ADDA		
ROOM NO.	BUILDING	
REMARKS:		
FYI Copy		
ADD A  15 AUG 1986		
DDA  18 AUG 1986		
DDA REG.		
FROM: OL/P&PD		
ROOM NO. 158	BUILDING	

STAT

~~SECRET~~

14 AUG 1986

MEMORANDUM FOR: Director of SIGINT Operations, DS&T

FROM: John M. Ray
Director of Logistics

SUBJECT: Request for Audio/Visual Support

DL/A REGISTRY

FILE: 45-1

REFERENCE: Memo for DL fm D/OSO, dtd 6 Aug 86,
Same Subject

1. The Office of Logistics (OL) is pleased that you have found [] has the qualifications required for your videotape production. I know that [] will give this project his fullest attention.

25X1
25X1

2. It is [] understanding that this project consists of three finished tapes: one 15-minute tape for executive-level officials, one sanitized version of the 15-minute tape, and one 45-minute tape for project personnel. He also understands that the first tape must be of the "best quality the Agency has ever seen." Given these facts it is [] opinion that the eight weeks allotted for the scripting and coordination is conservative. Typically, 85 percent of videotape production is spent in research, developing a script, selecting visuals to accompany the narrative, graphics preparation, background music selection, and the development of a "shot list" for on-site videotaping. As there will be only one opportunity to conduct field recording, the three scripts and all production details must be finalized prior to the overseas TDY.

25X1

25X1

3. [] as a member of the Plans, Programs, and Systems Staff, Printing and Photography Division (PP&SS/P&PD), currently has some two dozen projects that are in various stages of completion. Several of these projects involve commitments to [] and include one very large project for the Directorate of Administration. These and several other projects require his presence at various stages of development. Therefore, I suggest a start-up date of 25 August 1986 with the understanding that a tentative schedule of activities be drafted by []

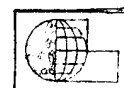
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ALL PORTIONS OF THIS DOCUMENT
ARE CLASSIFIED SECRET

OL 11081-86

~~SECRET~~

SUBJECT: Request for Audio/Visual Support

and [] by 28 August 1986. [] will devote a minimum of three days a week to the scriptwriting/editing/production phases of this project (except during the week of 15 September when [] will be on TDY) and seven days a week during the overseas TDY.

4. We are glad we could assist you in this project. If you have any questions please call me on []

John M. Ray

Distribution:

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OL/P&PD/PP&SS [] (14 Aug 86)

S E C R E T